



Illinois Guidelines for remote work & working on-site.

Email to Clients

5-7-2020

As you may have heard, on April 30, 2020, Governor Pritzker issued an executive order extending Illinois' Stay-at-Home order to May 30, 2020. Below are a few items that relate to businesses that all of you should be aware of:

1. All businesses must evaluate which employees are able to work from home and are encouraged to facilitate *remote work* from home when possible.
2. All businesses that have employees who are *working on-site*, must:
 - Make sure that employees can maintain at least 6 feet of physical separation between co-workers, customers, etc.
 - Mark with signage or tape 6-foot spacing for employees and customers to maintain appropriate distance from one another.
 - Provide face coverings to employees, especially when it is not possible to maintain at least 6 feet of space between employees, etc.
 - Provide handwashing stations with soap, clean water, and single use paper towels and encourage frequent handwashing for 20 seconds or longer.
 - Provide hand sanitizer (with at least 60% alcohol) and sanitizing products for employees and customers.
 - Regularly clean high-touch surfaces including doorknobs, light switches, shared equipment, toilet handles, sink faucets, and clock in/out areas.
3. In addition, businesses with employees working on-site must post the "[Workplace Health and Safety Guidance for Employees and Staff of Businesses](#)" dated April 30, 2020 -to view [click here](#).